

PARISLUXEAPARTMENTS

Luxury Parisian Vacation Rentals

BOOKING POLICIES

Check in time is 3pm
Check out time is 10 am

PLEASE NOTE: If you have booked an early morning flight, Paris Luxe recommends booking the previous night prior to your arrival. Guests should not expect hotel level amenities. If noise is a concern, please do not book, we cannot guarantee a quiet apartment.

- Guests not arriving at designated arrival date and time without contacting Paris host or USA booking agent are fined \$165.00
- Guests arriving before 9am or after 6pm are charged an additional \$85.00
- Guests not honoring a designated confirmed appointment with the Parisian Lifestyle Expert (concierge) will be fined \$150.00

Reservations are non-refundable. Buy travel insurance at the time of booking in the event you must cancel and forfeit funds. Get vacation insurance since things happen! Protect yourself against trip cancellation penalties, travel interruptions and delays, emergency medical expenses, lost baggage. For travel insurance needs <http://www.parisluxeapt.com/gettingtoparis.htm> inquire with Paris Luxe about travel insurance.



PRIOR TO ARRIVAL TO PARIS:

- 1 Photocopy passport and store in 2 different locations
- 2 Review arrival instructions with apartment name, address and phone number
- 3 Mobile phone; international cell phone, go to www.mobal.com/parisluxe
- 4 Airport Shuttle service contact information
- 5 Booked tours/excursions, name, contact phone n#.
- 6 Paris Luxe 24/7 Emergency USA number 917 716-9369
- 7 International adaptors
- 8 Parisian Lifestyle Expert contact information - note Parisian Lifestyle Expert & host are not the same individual
- 9 Save time by booking your restaurants, nightlife activities and tours w/Paris Luxe

UPON ARRIVAL INTO PARIS:

- ▶ If you have pre-arranged an airport pick up and **DO NOT** see a driver waiting for you. Immediately contact your designated driver included in the welcome packet. **DO NOT** contact your Paris host or concierge. All efforts are made for a prompt pick up **ONLY** contact the driver assigned to you. If you do not see the driver information enclosed in your packet, please contact your booking agent asap.
- ▶ When in route to the apartment, please contact your Paris host this is **NOT** your concierge, your Paris host is your **24/7 Emergency** contact. The host's name is on the arrival instructions. This is a reminder check-in call to your host to let them know that you are in route to the apartment.
- ▶ Please refrain from asking your Parisian host about restaurants or nightlife, the concierge is ideally suited for these types of questions. Paris Luxe will gladly book any restaurants or nightlife prior to your arrival in Paris. Please contact your concierge for any last minute concerns in Paris.
- ▶ **Please honor the owner's non-smoking, no pets policy, unless previously discussed with your booking agent.**

Specific Needs

If you are disabled, wheelchair bound, suffer from severe allergies, require an eco-friendly environment, heart condition and or any other physical, emotional or mental handicap, please discuss specific needs prior to booking an apartment. Some of the apartments are housed in historic buildings and cannot accommodate specific needs. Clients will not be refunded for these specific needs.

HOUSEKEEPING

The apartment will be thoroughly clean when you arrive and we request it be **left tidy** upon departure. If upon arrival to the apartment there is an issue of cleanliness, **please notify your Paris contact asap. Do NOT allow the Parisian host to depart without inspection and complete understanding of the apartment.**

Your towels, bed linens, kitchenware and your utensils are provided. Guests are responsible for cleaning supplies, soaps/shampoo, paper towels, toilet paper, salt/pepper/sugar/coffee/tea and other basic cooking essentials unless otherwise noted.

Apartment is inclusive of taxes. If additional linen or towels are required, please contact the 24 hour Parisian contact. For guests with additional maid service (daily or 3x per week), please coordinate the specific dates/time with the Parisian host. The housekeeper will not automatically change linen daily without specific instructions.

Make sure you have received and understood the arrival instructions. Pre arrival instructions should include details on how to gain entry to the rental. The local host, airport taxi driver, concierge's phone numbers should be in your file. You should carry the name of a local contact at all times should unforeseen problems arise

If you break a glass or dish, please be courteous and buy a replacement. If something else breaks during your stay, please inform Paris Luxe and the Parisian host asap. Please do not use counter tops for cutting. Please empty the refrigerator of perishables. Previous guests have purchased reusable items as a courtesy to future guests, please replace used items.

Departure Day

- Please don't leave dirty dishes in the sink.
- Close all windows.
- Turn off all lights and appliances.
- Please take out the trash.
- Leave wet towels on towel racks.
- DO NOT leave keys in the door lock.
- Dispose of all empty shopping bags.
- Collect all of your personal belongings.
- Collect your travel documents and leave plenty of time for your airline check in.
- Please discuss with the host where to leave the keys upon your departure.

Electricity

French electricity runs on 220-volt, 50-cycle AC current. To operate U.S. electrical appliances, travel with a voltage transformer and plug adaptor.

DRIVING

A valid U.S. driver's license is required for all U.S. citizens who drive in France. Minimum driving age is 18. Proof of insurance coverage is necessary; your license, insurance certificate, and vehicle registration may be requested. Car rentals in France can be costly; reserving a car in the U.S. can mean significant savings if you reserve ahead for a minimum of days and pay in advance.

MONEY MATTERS

French banks are usually open weekdays from 9 a.m. to 4:30 p.m. In many cities outside Paris, banks close for an hour or two at lunchtime. ATMs often offer the best exchange rates. Most take Visa and MasterCard and many are linked to the Cirrus and Plus systems. American Express has ATMs in major cities.

Nearly all restaurants include tax and a 15 percent service charge (service compris) in their prices. If a meal or service has been particularly good, leaving additional change is customary, as is leaving the small change from your bill when you pay in cash. In hotels, tip porters per bag and chambermaids per day. Taxi drivers should be tipped 10-15 percent of the fare.

U.S. residents who stay in France less than six months can get a refund of the value-added tax (VAT or TVA, in French) on purchases of 1,200 francs or more. Ask stores to complete a VAT refund form, then submit them to customs upon your departure. Refunds from 13% to 19.6% will be credited to your credit card or mailed to you within a few months.

VACATION RENTAL - CHECKLIST

Don't Leave For France Without Crucial Items Packed:

Consult this list before your trip so you don't leave home missing those needed items. Cross out items you will not need or add items, and then keep the list by your suitcase to check necessities off as you pack.

PACKING ESSENTIALS

- | | |
|---|--|
| <input type="checkbox"/> Airline Tickets;Passport | <input type="checkbox"/> Prescription and OTC medications |
| <input type="checkbox"/> Wallet ;Picture ID | <input type="checkbox"/> French/English dictionary; Guidebooks |
| <input type="checkbox"/> Cash (in euros);Travelers checks | <input type="checkbox"/> Maps (including point-to-point directions to lodging) |
| <input type="checkbox"/> Copies of apartment address | <input type="checkbox"/> Currency converter; Plug adaptor; Telephone adaptor |
| <input type="checkbox"/> All IMPORTANT phone numbers | <input type="checkbox"/> International Cell Phone |
| <input type="checkbox"/> Contact numbers to report credit cards or traveler's checks lost | |

SELF-CARE ITEMS TO PACK

- | | |
|--|---|
| <input type="checkbox"/> Travel alarm clock; Travel soothe sound machine | <input type="checkbox"/> Tampons; Birth control; Anti-bacterial hand gel or wipes |
| <input type="checkbox"/> Umbrella; Books and magazines; Pads and pens | <input type="checkbox"/> Hand lotion; Small first-aid kit; Travel pillow |
| <input type="checkbox"/> Glasses, sunglasses and contacts | <input type="checkbox"/> Earplugs or "Earplanes"; Non-perishable snacks |

SECURITY ITEMS TO PACK

- | | |
|---|---|
| <input type="checkbox"/> Luggage locks; Hidden money pack | <input type="checkbox"/> Travel security alarm; Luggage name tags |
|---|---|

CLOTHING CARE TO PACK

- | | |
|---|---|
| <input type="checkbox"/> Travel-sized Woolite; Room Fresher or Scented Candle | <input type="checkbox"/> Wrinkle-free spray; Compression clothing bags |
| <input type="checkbox"/> Sewing kit; Clothes line | <input type="checkbox"/> Oversized ziplock bags with cardboard to pack clothes flat to avoid wrinkles |
| <input type="checkbox"/> Sink stopper (as some French sinks lack one) | |

CLOTHES (WOMEN) PACKING LIST

- | | |
|--|--|
| <input type="checkbox"/> Bra | <input type="checkbox"/> Pajamas (use casual tee-shirts for sleeping and daytime dressing) |
| <input type="checkbox"/> Underpants | <input type="checkbox"/> Shirts (long-sleeved, short-sleeved, casual and dressy) |
| <input type="checkbox"/> Skirt | <input type="checkbox"/> Hat (look for a crushable travel hat) |
| <input type="checkbox"/> Slacks | <input type="checkbox"/> Scarves (great for making the same outfit look different) |
| <input type="checkbox"/> Jeans or casual pants | <input type="checkbox"/> Gloves, knit hat and coat (in winter) |
| <input type="checkbox"/> Panty hose | <input type="checkbox"/> Bathing suit and sarong (in summer) |
| <input type="checkbox"/> Jacket or cardigan | |
| <input type="checkbox"/> Sweater | |
| <input type="checkbox"/> Shorts | |

CLOTHES (MEN) PACKING LIST

- | | |
|--|--|
| <input type="checkbox"/> Undershirt | <input type="checkbox"/> Suit (if needed) |
| <input type="checkbox"/> Briefs or boxer shorts | <input type="checkbox"/> Sweater |
| <input type="checkbox"/> Shirts (long-sleeved, short-sleeved, casual and dressy) | <input type="checkbox"/> Shorts |
| <input type="checkbox"/> Dress slacks | <input type="checkbox"/> Pajamas (use casual tee-shirts for sleeping and daytime dressing) |
| <input type="checkbox"/> Jeans or casual pants | <input type="checkbox"/> Hat (look for a crushable travel hat) |
| <input type="checkbox"/> Tie | <input type="checkbox"/> Gloves, knit hat and coat (in winter) |
| <input type="checkbox"/> Jacket, blazer or cardigan | <input type="checkbox"/> Bathing suit (in summer) |

PACKING LIST FOR BABY OR TODDLER

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|---|---|
| <input type="checkbox"/> Formula and bottles | <input type="checkbox"/> Pacifiers; Stroller/car seat combo |
| <input type="checkbox"/> Oatmeal and baby food jars | <input type="checkbox"/> Sling or backpack baby carrier |
| <input type="checkbox"/> Food containers and spoons | <input type="checkbox"/> Toys and rattles; Lovey from home |
| <input type="checkbox"/> Small bottle of dish soap | <input type="checkbox"/> Travel sound soother |
| <input type="checkbox"/> Onesies, pajamas, and dressier outfits | <input type="checkbox"/> Travel crib (if none will be available at accomodations) |
| <input type="checkbox"/> Socks; Wipes; Diaper bag; Diapers | <input type="checkbox"/> Sunscreen |

PACKING FOR CHILDREN

- | | |
|--|---|
| <input type="checkbox"/> Travel games | <input type="checkbox"/> Books |
| <input type="checkbox"/> Play outfits | <input type="checkbox"/> Sunscreen |
| <input type="checkbox"/> Underwear and socks | <input type="checkbox"/> Travel journal and pen |
| <input type="checkbox"/> Dressy outfit | <input type="checkbox"/> Blanket |
| <input type="checkbox"/> Shoes | <input type="checkbox"/> Stuffed animal |

TOILETRIES TO PACK

- | | |
|---|--|
| <input type="checkbox"/> Small bottles (for toiletries) | <input type="checkbox"/> Cosmetics |
| <input type="checkbox"/> Toothbrush holder | <input type="checkbox"/> Soap |
| <input type="checkbox"/> Toiletries bag | <input type="checkbox"/> Razor and shaving cream |
| <input type="checkbox"/> Toothbrush and toothpaste | <input type="checkbox"/> Sunblock |
| <input type="checkbox"/> Shampoo and conditioner | <input type="checkbox"/> Deodorant |
| <input type="checkbox"/> Small brush or comb | |

FOR SOUVENIRS AND MEMORIES

- | | |
|--|--|
| <input type="checkbox"/> Empty collapsible bag for souvenirs | <input type="checkbox"/> Extra film or memory card |
| <input type="checkbox"/> Camera | <input type="checkbox"/> Journal and pen |
| <input type="checkbox"/> Backup batteries | |

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