



PARIS LUXE

The World's #1 Paris Luxury Experience Curator

Guest Information

FULL NAME

FULL ADDRESS

City, State, Country, ZIP Code

TELEPHONE NUMBER

MOBILE NUMBER

EMAIL ADDRESS

NUMBER OF PERSONS

Adults _____ Children Under 15 _____

LIST NAME AND AGE OF EACH CHILD UNDER 15

Will you have overnight guests in the apartment? **YES or NO**

Apartment Information

APARTMENT NAME

RENTAL FEE

Please circle option:

- 120 days or less - 100% payment is required
- 120 days or more- Early Bird Special- 100% payment 2.5 % discount on full rate
- 120 days or more- 50% payment- balance due 5 weeks prior to check-in

Guest Signature _____ Date _____



CHECK-IN DATE _____ / _____ / _____ (MM/DD/YYYY)

CHECK-OUT DATE _____ / _____ / _____ (MM/DD/YYYY)

NUMBER OF NIGHTS _____

Security Deposit Protection Plan: **\$127** for coverage up to \$5K US dollars.

Would you like cancellation insurance? **YES or NO**

Please note that cost of cancellation is 7% of the rental fee

ARRIVING AIRLINE (or TRAIN) & FLIGHT (or TRAIN) NUMBER

ARRIVAL AIRPORT (or TRAIN) STATION

FLIGHT (or TRAIN) ARRIVAL TIME IN PARIS

**If you have an early morning arrival in Paris before 11 AM, we highly recommend that you reserve the previous night to guarantee early check-in to the apartment.*

Otherwise, we cannot guarantee that you will be able to check-in prior to standard check-in time at 3:00 PM.

DEPARTURE DATE & TIME

Please circle your answer **Residential/Leisure** or **Business/Commercial** use?

Clients falsely negotiating a residential lease for commercial use will be severely fined and prosecuted by the full extent of French & US Law.

Guest Signature _____ Date _____



FAX ALL PAGES to: 1-917-591-4795

Security Deposit Protection Plan

This Security Deposit Protection plan covers unintentional damages to the rental unit interior that occur during your stay, provided they are disclosed to management prior to checkout. The policy will pay a maximum benefit of \$5,000.00. Any damages that exceed \$5,000.00 will be charged to the credit card on file. If during your stay at one of our rental properties, an uninsured person causes any damage to real or personal property of the unit as a result of inadvertent acts or omissions, the insurer will reimburse the insured for the cost of repair or replacement of such property up to a maximum benefit of \$5,000.00, certain terms and conditions apply. Full details of the Security Deposit Protection coverage are contained in the Certificate of Insurance or Insurance Policy. The Security Deposit Protection plan can be purchased up to, and including at, check in. By submitting payment for this plan you authorize and request CSA Travel Protection and Insurances Services to pay directly Paris Luxe any amount payable under the terms and conditions of the Security Deposit Protection plan. Please contact Paris Luxe directly if you do not wish to participate in this plan or assignment.

Client Signature _____

Date _____

SECURITY DEPOSIT PROTECTION PLAN

PARIS LUXE AUTHORIZATION TO CHARGE GUEST'S CREDIT CARD

CARD NUMBER _____

EXP. DATE _____

I authorize Paris Luxe to charge \$127 USD to the above valid
VISA / MASTERCARD / AMERICAN EXPRESS (circle one)
for damage incurred to the Paris Luxe Apartment up to \$5,000.00 USD.

Client Signature _____

Date _____

As a professional courtesy American Express cardholders are waived admin fees. Mastercard/Visa cardholders incur a 3% admin fee which will be added to the final cost. Paris Luxe encourages guests to utilize an American Express card for this booking transaction.

Guest Signature _____

Date _____



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CREDIT CARD AUTHORIZATION FORM

Fax to: 1-917-591-4795

VISA - MASTERCARD - AMERICAN EXPRESS

Please clearly print all information requested below

NAME ON CARD

ADDRESS

City, State, Country, ZIP Code

TELEPHONE NUMBER

RENTAL FEE + \$127 SECURITY DEPOSIT

CREDIT CARD NUMBER

CVC

EXPIRATION DATE

(4 digit number for AMEX – 3 digit number for MC/VISA)

I authorize Paris Luxe Apartments/Luxe Properties Intl to bill my credit card:

Client Signature

Date Signed

As a professional courtesy American Express cardholder's are waived admin fees. Mastercard/Visa cardholders incur a 3% admin fee which will be added to the final cost. Paris Luxe encourages guests to utilize an American Express card for this booking transaction.

Guest Signature _____ Date _____



RENTAL TERMS: PRICES ARE FULLY INCLUSIVE

Fax to: 1-917-591-4795

Prior to guest departure, guests must have Apartment ARRIVAL instructions on hand, which state the exact apartment address, door codes and Parisian contact information. Please DO NOT leave your departure city without this information. Paris Luxe will not refund apartment stay for guest arriving without address and contact information.

All prices are fully inclusive of gas, electricity, sheets, towels and final cleaning, unless otherwise stated. Please be advised that **check in time is 3pm** and **check out time is 10 am**. If you have booked an early morning flight, Paris Luxe recommends booking the previous night prior to your arrival. Paris Luxe Apartments **does not operate as a hotel**; early check outs will **not be refunded**. Paris owner management shall be permitted access to the accommodation at any reasonable time during occupancy for the purposes of inspection and maintenance.

Neither Paris Luxe nor Paris owner/management is responsible for noise or disturbance originating beyond the boundaries of the accommodation which is beyond our control. If noise is a factor, please do not book in a prime tourist driven arrondissement. If you are disabled, wheelchair bound, suffer from heart disease, severe allergies, require an eco-friendly environment, Paris Luxe cannot be held responsible for your specific needs. It is the guest's obligation to thoroughly investigate the apartment and ensure that it satisfies your needs prior to booking the apartment. **Refunds will not be issued for these disturbances.**

Living Policies: No smoking of any kind is allowed in the apartment at any time. If smoking is detected, a fine of \$600 will immediately be charged to renter and/or the remaining term of the rental period will be terminated. The number of persons sleeping in the property may under no circumstances exceed that specifically agreed at the time of reservation. Should management find more persons than those stated in the booking form, **a fine of \$600.00 per guest will immediately be charged and guests will be asked to immediately leave the premises.** The same fine and term applies for **animals and throwing parties**. Some owners require an additional fee for utilizing the living room sofa. **Guests should not expect hotel level services.** The apartments do come equipped with fundamental cleaning supplies, toilet paper, etc, a "starter kit" we cannot guarantee that the supplies will last your entire stay. It is the guest's responsibility to purchase cleaning supplies, dishwashing liquid, toilet paper, etc unless other arrangements have been made with booking agent. If long distance charges are noted on the phone bill during client's stay, Paris Luxe will utilize the security deposit.

Equipment/Amenities: In the case of equipment malfunction (Internet, air conditioning cable TV, elevator breakdown, etc), Paris contact will intervene to repair it. While every measure will be taken to get the equipment repaired as soon as possible, repair may be subject to delays on the side of the equipment service provider. Paris Luxe cannot be held responsible for these delays that are beyond our control. Please do **NOT** anticipate American style central air; **Paris Luxe cannot be held responsible for damage or air conditioning failure during your stay.** Every attempt (except weekends) will be made to repair the unit but this is **NOT** guaranteed. Parisian contacts will provide ample fans for unexpected heat waves. **Refunds will not be issued for these disturbances.**

Descriptions: Paris Luxe personally inspects accommodations on a regular basis and the updated amenities are given in good faith based on the latest information available and shall not constitute any representations other than what we honestly believed at the time. Paris Luxe shall not be held liable by the guests for any discrepancy there to. Paris Luxe declines all responsibility for any modifications made by the owners without consent or knowledge of Paris Luxe.

Please ASK QUESTIONS to ensure your expectations will be met. Paris Luxe exists to provide clients with an accurate apartment placement based on lifestyle and expectations. Paris Luxe offers private homes, which do not have standards or categories recognized internationally, but instead reflect in their architecture and furnishings the personal taste of the owners. Guests must accept differences in the properties, relative to their own homes. Any real

Guest Signature _____ Date _____



deficiencies or problems must be communicated directly to the property manager prior to guest's departure from the property as Paris Luxe is only an agent for property owner and has no authority to make settlements.

Safety: Apartments in Paris are old and sometimes hazardous (water pipe breaking, electricity, etc). Although all the apartments are inspected on a regular basis, we cannot be held responsible for any hazard beyond the owner's or Paris Luxe's control. Based upon inspection and information from apartment owners, Paris Luxe informs the client that the apartments are safe for occupancy. There is no warranty of personal safety made by Paris Luxe.

Liability: Luxe Properties Intl, Paris Luxe Apartments & Planet 65 LLC and it's parent, subsidiaries, affiliates and representatives act as an agent for apartment owners and managers and you understand and agree that Paris Luxe shall not liable for any loss, injury, expense or damage to persons or property resulting, directly or indirectly, from (1) the acts of omissions of apartment owners and managers, including but not limited to delays, overbookings, cancellation, cessation of operations, accidents or failures of equipment, or changes in itineraries or schedules; or (2) acts of God, fires, earthquakes, floods, climatic aberrations, acts of governmental authorities, civil unrest, strikes, riots, theft, disease, accidents or failures related to internet, telecommunications lines or, third party technology systems or any cause beyond the control of Paris Luxe Apartments.

The guest, a member of his/her group or a guest invited by him or by a member of his group agree not to hold Paris Luxe or the apartment owner responsible or liable for any acts or outcomes connected with the use and occupancy of the property, including but not limited to personal injuries, death, damage, losses from fire, theft and criminal activity. Paris Luxe or our Parisian partners (owners and managers) cannot be held responsible for breakdown of mechanical equipment of the accommodation or common to the building, such as pumps, boilers, elevator, electric doors, heater systems, air conditioning, nor failure of public utilities such as water, gas, electric or cable.

Eviction: Paris Luxe has the right to evict, without prior warning, guests who do not adhere to the above listed terms of agreement. The client agrees not to act in any way that would cause disturbance to tenants residing in the building.

The use and occupancy of the property is entirely at the user's risk. The guest agrees to take care of the apartment and the common areas of the property. The guest agrees and acknowledges that the owner/agency/management will not be responsible for the safe-keeping of equipment, supplies, written material or other valuable items left in apartment, or common areas of the property. The guest can check the apartment inventory and inform the owner/agency/management of damaged items within 24 hours of his/her arrival. Upon departure, guests will be liable for payment for loss or damage of any items upon move-in. This includes keys, gate passes or any damages to the apartment and its furnishings, fixtures or the common areas of the property due to the negligence, or abuse by the guest, any occupant or invitee(including any extra cleaning or repairs) required at owner/management discretion.

TRIP CANCELLATION INSURANCE: Paris Luxe is proud to partner with CSA to offer our guests trip cancellation insurance. Your vacation rental is protected when you buy CSA Trip Cancellation Insurance, which covers you for illness, death, delay, and interruption. Paris Luxe highly recommends that you purchase this protection to safeguard against the unexpected. *Please contact the New York City office for more details.*

CANCELLATIONS OR POSTPONEMENTS: Without CSA Cancellation Insurance, please do **NOT** anticipate any refunds upon booking, no booking postponements or cancellations will be accepted for any reason. With arrivals less than 120 days, **absolutely no client booking refunds.**

Cancellations by Paris Luxe: Paris Luxe will refund in full all monies paid and shall be under no other obligation other than the amount paid by the guest. Paris Luxe cannot be held responsible for unforeseen circumstances or acts of God or any other circumstance beyond our control resulting in cancellation.

Intermediary Disclosure: Paris Luxe assists you in locating a Paris vacation apartment and making arrangements that meet your individual needs. We consider various factors in identifying vacation apartments and recommending specific itineraries. In this role, we are acting as an independent third party and not as a fiduciary. Guest represents, warrants and covenants to the owner that guest's use and occupancy of the apartment is of a transient nature and the

Guest Signature _____ Date _____



apartment is not intended to be a permanent residence of the guest. In no event shall guest's occupancy and use of the apartment be construed to create any landlord/tenant relationship between the owner/guest. This agreement is not a lease and is not intended to convey to guest any real property interest or estate in or to the apartment or any other portion of the property.

Interpretation and Disputes: This agreement contains all the terms and conditions agreed upon by the parties hereto with reference to this apartment and no other agreements not specifically referred to herein, oral or otherwise, shall be deemed to exist or to bind either of the parties hereto. Any problem which may occur during tenancy should be reported to the Paris contact. Should a problem persist or be unsatisfactorily resolved from client's point of view, please report to the New York City office via phone or email ASAP. All such complaints must be followed up with written details by client. In the case of any dispute between parties, the resolution shall be by civil court arbitration conducted in New York City.

Jurisdiction: In the event of controversy arising from the booking and property rental, only the New York City Courts can deal with the matter. By signing the booking form and confirming the booking, the guest implies that Paris Luxe's rental conditions have been understood and are thereby accepted without reserve and without exception. If any of the conditions of this contract have become invalid or were invalid, the other conditions cannot be contested.

Declaration: I declare that I am over 18 years of age and agree that this booking is made in accordance with the rental conditions which I have read. I fully understand the booking protocol and I have signed each page and agree to the terms and conditions. I agree to be held responsible payable in accordance with terms and policies from Paris Luxe Apartments/ Planet 65 LLC/Luxe Properties Intl Inc.

Luxe Properties Intl/ Planet 65 LLC / Paris Luxe Apartments is a luxury booking service and as such not directly responsible for any problems you might find in the location. However, if you notify us immediately we will do everything possible to resolve any conflicts with our participating apartments. **In case of problems beyond our control** such as plumbing or other events that make your apartment uninhabitable, we reserve the right to move you to another similar or higher quality location.

Please circle

- ✦ **Yes, I want complimentary professional photos and I will sign the below release**
- ✦ **No, I am not interested in the complimentary professional photos**

PHOTO/VIDEO RELEASE FORM
As a valued Paris Luxe guest, we are pleased to include complimentary professional quality photographs to commemorate your Paris Luxe experience.
I hereby give permission and consent for my images captured by Luxe Properties Intl/Planet 65/ Paris Luxe Apartments through video, photo and digital camera, to be used solely for the purposes of promotional material and publications, and waive any rights of compensation or ownership thereto. I understand that I give up rights on behalf of myself including rights relating to publicity and privacy with respect to the commercial use of any statements/photographs/audio/video recordings.
I hereby consent to my images and all other apartment occupants stated in the rental agreement.
Signature:

Guest Signature _____ Date _____