



Full name:

Full Address:

City, State, Country, Zip Code

Telephone #:

Mobile #:

Email Address:

of Persons: _____ Adults and _____ Children (under 15)

List name/age of each child under 15

Apartment Name:

Rental Fee:

Please **“check”** payment option on the next page. Booking will be delayed if this option is not clearly defined.



Security Deposit Fee: _____

Please address the check to Planet 65 LLC and mail to:

Planet 65 LLC/Paris Luxe
3333 Henry Hudson Parkway
Suite 22T
Riverdale, NY 10463

Check in date: ___ / ___ / ___

Check out date: ___ / ___ / ___

of Nights: _____

Arriving Airline Flight/ Number: _____

Arrival Airport: _____

Flight Arrival Time in Paris _____

*If you have an early morning arrival in Paris before 11 AM, we highly recommend that you reserve the previous night to guarantee early check-in to the apartment. Otherwise, we cannot guarantee that you will be able to check-in prior to standard check-in time at 3:00 PM.

Departure Date & Time: _____

Please circle your answer **Residential/Leisure** or **Business/Commercial** use?

Clients falsely negotiating a residential lease for commercial use will be severely fined and prosecuted by the full extent of French Law & US Law



Fax to: 1-917-591-4795

For arrivals less than 120 days, 100% payment is required, NO booking discounts apply.

No booking discounts apply for guest less booking less than 7 nights. For guests staying less than 7 nights, please inquire **per night surcharge**. For guests, utilizing the sofa bed expect an **additional surcharge per night per guest** to cover additional linens or towels (varies with each apartment).

Please Check Method of Payment:

Credit Card Payment Method: ALL clients booking less than 120 days MUST pay 100%

- 50% deposit incurs; 50% balance is due & automatically processed 5 weeks prior to arrival & an is incurred [If other credit cards or payment option is desired, we must be notified prior to balance due]
- **100% payment** if less than 120 days departure;

Payment methods:

- American Express waived admin fee
- MasterCard/Visa, **3%** admin fee
- Personal /Business check addressed to: Paris Luxe Apartments

NOTE - Checks must be express mailed within 2 days of confirmation to ensure your reservation.

■ Please Mail to:

**Paris Luxe Apartments/Luxe Properties Intl
Accounting Office
3333 Henry Hudson Parkway,
Suite 22T, Riverdale, NY 10463**

- Wire Transfer: \$25 Wire Transfer Fee for All Guests
- Planet 65 aka Paris Luxe Apartments – Company Name
 - Account # 907152850265
 - Routing # 021000021
 - Swift # Chasu33



Here are the instructions to send Euro into our account in France

- Beneficiary: FEX or Associated Foreign Exchange
- Currency: EUROS
- Bank of America, France
- SWIFT Code : BOFAFRPP
- IBAN: FR7641219160100003137001411
- Attention: Planet 65 LLC

Here is the address for the account AFEX has at BoA, France.

Bank of America, National Association
52 rue Francois 1er
Paris (75008)
France

Refundable Security Deposit:

All Paris Luxe Apartments require a refundable security deposit. For USA based guests, refundable security deposit must be received in check form, within 7 days of booking to ensure your reservation. Please note the refundable security deposit is paid in US dollars. If you **not** based in the USA, please discuss this with your US based agent.

Guests must contact Paris Luxe **via email or phone upon return to home base** and advise that have returned and all is clear. Paris Luxe will refund the security deposit within 15-30 days depending on owner clearance.

**Please address Security Deposit Checks to:
Planet 65 LLC**

**Please mail to:
Paris Luxe Apartments/Luxe Properties Intl
3333 Henry Hudson Pkwy, Suite 22T
Riverdale, New York 10463**



Credit Card Authorization Form

Fax to: 1-917-591-4795

VISA - MASTERCARD - AMERICAN EXPRESS Please clearly print all information requested below:

Name:

Billing Address:

Please include: City, State, Country, Zip code

Telephone Number:

Amount: _____

Credit Card: _____

CVC: _____ (3 digit number on back of card)

Expiration Date: _____

I authorize Paris Luxe Apartments/Luxe Properties Intl to bill my credit card:

Guest Signature:



RENTAL TERMS: PRICES ARE FULLY INCLUSIVE

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Prior to guest departure, guests must have Apartment ARRIVAL instructions on hand, which state the exact apartment address, door codes and Parisian contact information. Please DO NOT leave your departure city without this information. Paris Luxe will not refund apartment stay for guest arriving without address and contact information.

All prices are fully inclusive of gas, electricity, sheets, towels and final cleaning, unless otherwise stated. Please be advised that **check in time is 3pm** and **check out time is 10 am**. If you have booked an early morning flight, Paris Luxe recommends booking the previous night prior to your arrival. Paris Luxe Apartments **does not operate as a hotel**; early check outs will **not be refunded**. Paris owner management shall be permitted access to the accommodation at any reasonable time during occupancy for the purposes of inspection and maintenance.

Neither Paris Luxe nor Paris owner/management is responsible for noise or disturbance originating beyond the boundaries of the accommodation which is beyond our control. If noise is a factor, please do not book in a prime tourist driven arrondissement. If you are disabled, wheelchair bound, suffer from heart disease, severe allergies, require an eco-friendly environment, Paris Luxe cannot be held responsible for your specific needs. It is the guest's obligation to thoroughly investigate the apartment and ensure that it satisfies your needs prior to booking the apartment. **Refunds will not be issued for these disturbances.**

Living Policies: No smoking of any kind is allowed in the apartment at any time. If smoking is detected, renter may lose deposit and/or have the remaining term of the rental period terminated. The number of persons sleeping in the property may under no circumstances exceed that specifically agreed at the time of reservation. Should management find more persons than those stated in the booking form, **a fine of \$600.00 per guest will immediately be charged and guests will be asked to immediately leave the premises.** The same fine and term applies for **animals and throwing parties**. Some owners require an additional fee for utilizing the living room sofa. **Guests should not expect hotel level services.** The apartments do come equipped with fundamental cleaning supplies, toilet paper, etc, a "starter kit" we cannot guarantee that the supplies will last your entire stay. It is the guest's responsibility to purchase cleaning supplies, dishwashing liquid, toilet paper, etc unless other arrangements have been made with booking agent. If long distance charges are noted on the phone bill during client's stay, Paris Luxe will utilize the security deposit.

Equipment/Amenities: In the case of equipment malfunction (Internet, air conditioning cable TV, elevator breakdown, etc), Paris contact will intervene to repair it. While every measure will be taken to get the equipment repaired as soon as possible, repair may be subject to delays on the side of the equipment service provider. Paris Luxe cannot be held responsible for these delays that are beyond our control. Please do **NOT** anticipate American style central air; **Paris Luxe cannot be held responsible for damage or air conditioning failure during your stay.** Every attempt (except weekends) will be made to repair the unit but this is **NOT** guaranteed. Parisian contacts will provide ample fans for unexpected heat waves. **Refunds will not be issued for these disturbances.**

Client's Signature: _____



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Descriptions: Paris Luxe personally inspects accommodations on a regular basis and the updated amenities are given in good faith based on the latest information available and shall not constitute any representations other than what we honestly believed at the time. Paris Luxe shall not be held liable by the guests for any discrepancy there to. Paris Luxe declines all responsibility for any modifications made by the owners without consent or knowledge of Paris Luxe. **Please ASK QUESTIONS to ensure your expectations will be met.** Paris Luxe exists to provide clients with an accurate apartment placement based on lifestyle and expectations. Paris Luxe offers private homes, which do not have standards or categories recognized internationally, but instead reflect in their architecture and furnishings the personal taste of the owners. Guests must accept differences in the properties, relative to their own homes. Any real deficiencies or problems must be communicated directly to the property manager prior to guest's departure from the property as Paris Luxe is only an agent for property owner and has no authority to make settlements.

Insurance: Paris Luxe's responsibility cannot be implied in any case such as accident, loss, robbery or other. Please subscribe to a **multi-risk insurance policy**. To protect yourself, please take out travel **insurance** through Travel Guard. **Please inquire with your booking agent.**

Safety: Apartments in Paris are old and sometimes hazardous (water pipe breaking, electricity, etc). Although all the apartments are inspected on a regular basis, we cannot be held responsible for any hazard beyond the owner's or Paris Luxe's control. Based upon inspection and information from apartment owners, Paris Luxe informs the client that the apartments are safe for occupancy. There is no warranty of personal safety made by Paris Luxe.

Liability: Luxe Properties Intl, Paris Luxe Apartments & Planet 65 LLC and it's parent, subsidiaries, affiliates and representatives act as an agent for apartment owners and managers and you understand and agree that Paris Luxe shall not liable for any loss, injury, expense or damage to persons or property resulting, directly or indirectly, from (1) the acts of omissions of apartment owners and managers, including but not limited to delays, overbookings, cancellation, cessation of operations, accidents or failures of equipment, or changes in itineraries or schedules; or (2) acts of God, fires, earthquakes, floods, climatic aberrations, acts of governmental authorities, civil unrest, strikes, riots, theft, disease, accidents or failures related to internet, telecommunications lines or, third party technology systems or any cause beyond the control of Paris Luxe Apartments.

The guest, a member of his/her group or a guest invited by him or by a member of his group agree not to hold Paris Luxe or the apartment owner responsible or liable for any acts or outcomes connected with the use and occupancy of the property, including but not limited to personal injuries, death, damage, losses from fire, theft and criminal activity. Paris Luxe or our Parisian partners (owners and managers) cannot be held responsible for breakdown of mechanical equipment of the accommodation or common to the building, such as pumps, boilers, elevator, electric doors, heater systems, air conditioning, nor failure of public utilities such as water, gas, electric or cable.

Eviction: Paris Luxe has the right to evict, without prior warning, guests who do not adhere to the above listed terms of agreement. The client agrees not to act in any way that would cause disturbance to tenants residing in the building.

Client's Signature: _____



Limited to the amount of any payments and deposits paid. The use and occupancy of the property is entirely at the user’s risk. The guest agrees to take good care of the apartment or the common areas of the property. The guest agrees and acknowledges that the owner/agency/management will not be responsible for the safe-keeping of equipment , supplies, written material or other valuable items left in apartment, or common areas of the property. The guest can check the apartment inventory and inform the owner/agency/management of damaged items within 24 hours of his/her arrival. Upon departure, guests will be liable for payment for loss or damage of any items issued upon move-in. This includes keys, gate passes or any damages to the apartment and its furnishings, fixtures or the common areas of the property due to the negligence, or abuse by the guest, any occupant or invitee(including any extra cleaning or repairs) required at owner/management discretion.

Cancellation or Postponements: Please **DO NOT** anticipate any refunds upon booking, no booking postponements or cancellations will be accepted for any reason. With arrivals less than 120 days, **absolutely no client booking refunds.** We strongly encourage guests to purchase cancellation insurance. For travel insurance needs <http://www.parisluxeapt.com/gettingtoparis.htm>

Cancellations by Paris Luxe: Paris Luxe will refund in full all monies paid and shall be under no other obligation other than the amount paid by the guest. Paris Luxe cannot be held responsible for unforeseen circumstances or acts of God or any other circumstance beyond our control resulting in cancellation.

Intermediary Disclosure: Paris Luxe assists you in locating a Paris vacation apartment and making arrangements that meet your individual needs. We consider various factors in identifying vacation apartments and recommending specific itineraries. In this role, we are acting as an independent third party and not as a fiduciary. Guest represents, warrants and covenants to the owner that guest’s use and occupancy of the apartment is of a transient nature and the apartment is not intended to be a permanent residence of the guest. In no event shall guest’s occupancy and use of the apartment be construed to create any landlord/tenant relationship between the owner/guest. This agreement is not a lease and is not intended to convey to guest any real property interest or estate in or to the apartment or any other portion of the property.

Interpretation and Disputes: This agreement contains all the terms and conditions agreed upon by the parties hereto with reference to this apartment and no other agreements not specifically referred to herein, oral or otherwise, shall be deemed to exist or to bind either of the parties hereto. Any problem which may occur during tenancy should be reported to the Paris contact. Should a problem persist or be unsatisfactorily resolved from client’s point of view, please report to Paris Luxe Apartments in New York City via phone or email ASAP. All such complaints must be followed up with written details by client. In the case of any dispute between parties, the resolution shall be by civil court arbitration conducted in New York City.

Jurisdiction: In the event of controversy arising from the booking and property rental, only the New York City Courts can deal with the matter. By signing the booking form and confirming the booking, the guest implies that Paris Luxe’s rental conditions have been understood and are thereby accepted without reserve and without exception. If any of the conditions of this contract have become invalid or were invalid, the other conditions cannot be contested.

Declaration: I declare that I am over 18 years of age and agree that this booking is made in accordance with the rental conditions which I have read. I fully understand the booking protocol and I have signed each page and agree to the terms and conditions. I agree to be held responsible payable in accordance with terms and policies from Paris Luxe Apartments/ Planet 65 LLC/Luxe Properties Intl Inc.

Client's Signature: _____

Date Signed: _____

Paris Luxe Authorized Signature: _____

Luxe Properties Intl/ Planet 65 LLC / Paris Luxe Apartments is a luxury booking service and as such not directly responsible for any problems you might find in the location. However, if you notify us immediately we will do everything possible to resolve any conflicts with our participating apartments. **In case of problems beyond our control** such as plumbing or other events that make your apartment uninhabitable, we reserve the right to move you to another similar or higher quality location.